

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting Minutes**  
**September 10, 2015**  
**LCS Library – 6:00 PM**

**MEMBERS PRESENT:** Deanna Lothrop, Scott Rickett, Lynn Reichert, Kathy Dyer, Terry Countryman.

**MEMBERS ABSENT:** Gary Nicholson, Brian Peters

**ADMINISTRATORS PRESENT:** Cammy Morrison, Patricia Gibbons, Barry Davis, Sandra Rooney, and Sherri Wilson.

**OTHERS PRESENT:** Eleanor VanNess, Dina Jareo, Margaret Brennen, Bridgette Sharlow, Pam Murray, Irene Sullivan, Alissa VanNiel, Heather DaSilva, Ashley Griffith.

**The meeting was Called to Order by Board of Education Vice President, Deanna Lothrop, at 6:02 PM.**

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Dyer, and seconded by Scott Rickett - Motion is approved 5 - 0.

1. Approval of Minutes:
  - August 13, 2015 - Regular Meeting
2. Approval of Buildings and Grounds requests:
  - LCS Gymnasium/cafeteria/classroom- Zumba – Sept. 1, 2015 - June 29, 2016 – Wed. 6-7:00 PM, Sat. 8-9:00 AM – Varsity Club
  - LCS Gymnasium – Lyme Youth Commission – September 11, 2015 - June 19, 2016 – Sundays 10 AM-6:00 PM
3. Conferences and Workshops:
  - Irene Sullivan – Pre-K Program Evidence Based Cavity-Free Kids – Community Action Planning Council – September 30, 2015 @ 4:00PM
  - Sherri Wilson – District Clerk Workshop-Rochester Airport Marriott - September 17, 2015 - 9:00 AM-3:00 PM
  - Sandra Rooney, Christine Lachenauer – Workmen Compensation Reporting Training – Jeff- Lewis BOCES – September 25, 2015 – 9:00 AM
4. Financial Reports: August, 2015
  - General Fund Supplemental Warrant #4
  - School Lunch Fund Warrant #3
  - Federal Fund Warrant #3
  - Capital Fund Warrant #1
  - General Fund Warrant #5
  - Treasurer's Report

**REGULAR AGENDA**

**Other Discussion and Action**

1. Public Comments – None at this time
2. Ongoing Agenda Items:
  - Zumba – Legalities of using taxpayer's facility for profit making organization
  - Free and Reduced Lunches - Dollar amounts received – NYS, \$4,637.00 – Federal \$107,327.00 – These amounts do not include surplus foods
3. Board Information –
  - Revised 2015-2016 Staff Roster
  - Class of 2018 – LCS Apparel Sale – 9/1/2015-9/23/2015
  - Presentation – Mrs. Brennen, Ms. Sharlow, and Mrs. Sullivan
4. Board Action –  
**BE IT RESOLVED**, that the Board of Education takes action to approve the request from Sigrid Utesz for permission to use a classroom for the Good News Club for the dates of November 2, 2015 – April 25, 2016.

Motion for approval by Kathy Dyer, seconded by Lynn Reichert, with motion approved 5 - 0.

5. Board Action –

**BE IT RESOLVED**, that the Board of Education takes action to approve the Divided Assessment for parcel belonging to Gauthier/Hattori

Motion for approval by Terry Countryman, seconded by Scott Rickett, with motion approved 5 - 0.

6. Board Action –

**BE IT RESOLVED**, that the Board of Education takes action to approve transportation to IHC Parochial Schools for Landon and Denilson DaSilva.

Motion for approval by Terry Countryman, seconded by Kathy Dyer, with motion approved 5 - 0.

7. Board Action –

**BE IT RESOLVED**, that the Board of Education takes action to approve the CSE/CPSE recommendations.

Motion for approval by Scott Rickett, seconded by Kathy Dyer, with motion approved 5 - 0.

8. **ADMINISTRATIVE REPORTS** - For information only

- Principal Report
- Director of Pupil Services Report
- Superintendent Report
- School Business Report
- Transportation Report (Verbal Report)

9. **CORRESPONDENCE AND COMMUNICATIONS** - For information only

- Correspondence Log
- Calendar of Events – September 2015

**RECOMMENDATIONS AND ACTION**

10. Board Action – **BE IT RESOLVED** that the Lyme Central School District Board of Education takes action to:

- Add 1.0 Substitute Teacher position, effective September 11, 2015
- Add 1.0 Substitute Teacher position, effective September 11, 2015
- Add 1.0 Substitute Teacher position, effective September 11, 2015
- Add 1.0 Substitute Teacher position, effective September 11, 2015
- Accept the Resignation of 1.0 FTE School Psychologist/CSE Chairperson, effective September 25, 2015
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Motion for approval by Kathy Dyer, seconded by Scott Rickett, with motion approved 5 – 0.

11. Board Action - Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Kathy Dyer, and seconded by Scott Rickett.

Motion is approved 5 - 0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Ashley Buckley	School Psychologist/CSE Chairperson	September 25, 2015

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Bethany Cavallario	Substitute Teacher		N/A	September 11, 2015
Elizabeth Langenmayr	Substitute Teacher		N/A	September 11, 2015
Deborah VanHouten	Substitute Teacher		N/A	September 11, 2015
Corrisa Grey	Substitute Teacher		N/A	September 11, 2015

(D) PAID Coaching Appointments as listed: None at this time

Name	Fall 2015 Sports	Coaching Certification
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**Coaches possess the following [as mandated by NYSED]:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary Coaching License 2<sup>nd</sup>-4<sup>th</sup> Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

12. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Bethany Cavallario** –Substitute Teacher – effective date September 11, 2015
- **Elizabeth Langenmayr** - Substitute Teacher – effective date September 11, 2015
- **Deborah VanHouten** – Substitute Math Teacher – effective September 8, 2015
- **Corissa Grey** – Substitute Teacher – effective September 11, 2015

Motion for approval by Scott Rickett, seconded by Lynn Reichert, with motion approved 5 - 0

**EXECUTIVE SESSION:**

Motion for approval was made by Scott Rickett, seconded by Lynn Reichert, to enter into executive session to discuss a Potential Legal Matter with motion approved 5 - 0. Time entered: 7:13 PM.

**RETURN to REGULAR MEETING:**

Motion for approval was made by Kathy Dyer, seconded by Lynn Reichert, to reconvene to the regular meeting with motion approved 5 - 0. Time adjourned: 8:23 PM.

**ITEMS FOR NEXT MEETING *October 8, 2015 – 6:00 PM. - Library***

13. Board of Education Committee Members
14. Further information regarding legalities of Zumba using a taxpayer facility for profit
15. Decision to hire Stacey Linkroum as District employee or contracted as a BOCES employee
16. Current policies as listed on website

**Motion for Adjournment:** There being no further business or discussion, a motion was made to adjourn the regular meeting.

Motion for approval by Scott Rickett, seconded by Lynn Reichert, with motion approved 5 - 0.  
Time adjourned: 8:26 PM.

Respectfully submitted:

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Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, September 10, 2015
- All minutes are unofficial until approved by the Board of Education